

South Central Louisiana Human Services Authority

Board Meeting Minutes

September 10, 2015

Members Present: Ray Nicholas (Assumption), Herbert Barnes (Lafourche), Karen Lentini (St. Charles), Alisa Dunklin (St. James), Lynne Farlough (St. John), Gordon Landry (Terrebonne) and Danny Smith (Terrebonne).

Members Absent: Viola Daigle (Lafourche).

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Wesley Cagle (DD Director), Melicia Levron (HR Director) and Marian Palmisano (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:15 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Mrs. Lynne Farlough led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the August 13, 2015 meeting were reviewed. Ms. Karen Lentini motioned to approve the minutes of the August 13, 2015 Board Meeting, seconded by Mrs. Lynne Farlough, motion carried and minutes were approved.
Board Issues	<u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms. <u>Update on St. Mary Parish Board Position:</u> Ms. Schilling reported no further information was received and stated she will contact St. Mary Parish President to schedule a meeting to discuss filling the vacant Board Member position.
Executive Director Report	<u>Agency Update:</u> Lisa Schilling <ul style="list-style-type: none">• <u>Louisiana Property Assistance Agency (LPAA) Update:</u> Ms. Schilling reported receiving a call from DHH that LPAA and DOA are no longer consider LGE's to be a state agency and will no longer keep track of acquisitions and depreciation of acquisitions for reporting purposes. SCLHSA is currently updating the property control list received from DHH/LPAA and deleting items that are no longer in possession. The LGE's will be responsible for maintaining and reporting property at the end of each Fiscal Year to be included in the Annual Legislative Audit.• <u>330 FQHC Partnership with START Corporation:</u> Ms. Schilling gave a brief update on the FQHC Partnership with START Corporation to provide Primary Care and Addictive Disorder Services to the homeless population. Ms. Schilling stated SCLHSA sent a letter of reference to support START with their bid. Ms. Schilling stated she met with Mr. Guidry and was informed that START would provide Primary Care Services and Addictive Services would be referred to SCLHSA for treatment with reimbursement for the uninsured.• <u>Art of Respect Program Update:</u> Ms. Schilling gave a brief update of the Art of Respect Program and reviewed the Art of Respect Program article published in the POV Magazine highlighting SCLHSA's Participation/Sponsorship of the Program. Ms. Schilling noted that the events that were held so far were in St. John, St. Mary and Lafourche Parishes. The remaining events are scheduled in St. James, Assumption, St. Charles and Terrebonne in the coming week. Ms. Schilling reminded everyone that the Receptions will be held on September 22, 2015 at 10:30am at the Terrebonne Parish Main Library in Houma and at 2:30pm at the St. Charles Library in Destrehan. Ms. Schilling presented two of the pictures painted at the recent events and relayed the touching stories behind the artwork.• <u>Quarterly Risk Management Claims Report:</u> Ms. Schilling reviewed the 4th Qtr. Safety and Risk Management Report (April-June 2015). Ms. Karen Lentini motion to accept the 4th Qtr. Safety and Risk Management Report, seconded by Mr. Danny Smith, motion carried.

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>Social Service/Professional Contracts Update</u>: Ms. Schilling gave a brief update of the Social Service/Professional Contracts noting a recent meeting was held with Fairview and Claire House to discuss reductions to the FY 16 contracts. Ms. Schilling stated an agreement was reached with LSUHSC and a new Adult Psychiatrist from Tulane started in mid-August at LBHC. Ms. Schilling noted that the Primary Care Nurse Practitioner position will be reposted because the person that was interested decided not to take the position. <p><u>Financial Report</u>: Janelle Folve</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary</u>: Ms. Folve reviewed the FY 16 Budget Analysis for August as of 8/31/2015 including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Webcheck Report</u>: Ms. Folve reviewed the FY 16 Webcheck Summary Report reflecting Collections and Projections for July as of 7/30/2015 and August as of 8/31/2015. • <u>Self-Generated Revenue Report</u>: Ms. Folve reviewed the FY 2016 Self-Generated Revenue Report for July reflecting collections as of 7/30/2015 and August reflecting collections as of 8/31/2015. • Motion to approve the FY 16 July and August Budget Analysis, the FY 16 Webcheck Summary Report for July and August 2015 and the FY 2016 Self-Generated Revenue Report as of 7/30/2015 and 8/31/2015 by Mrs. Lynn Farlough, seconded by Mr. Herbert Barnes, motion carried. <p><u>Operational Review</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>LaPas Report</u>: Ms. Bonner reviewed the LaPas Indicator Report for the 4th qtr. of FY15 • <u>4th Quarter Satisfaction Surveys</u>: Ms. Bonner reviewed the Patient Satisfaction Surveys for the 4th qtr of FY 15. • <u>Quality Performance Dashboards</u>: Ms. Bonner reviewed the Quality Performance Indicator Report for the 4th of FY 15. <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver status totaling 1124 waivers (799 NOW, 202 SW, 122 CC and 1 ROW). • <u>Transformation Update</u>: Mr. Cagle reported OCDD is still working on the RFP and any updated information will be forwarded upon receipt. • Mr. Cagle stated Providers are undergoing self-assessments for purposes of supported and integrated employment programs and was informed staff training would be provided at a later date. • Mr. Cagle stated a Provider Meeting is scheduled for October 1, 2015 and Rosemary Morales will speak at a Provider meeting scheduled for October 7, 2015 at the North Terrebonne Library in Gray to address provider questions and concerns. • Mr. Cagle stated DD is partnering with Providers for "Empowerment through Employment" initiatives involving a 2 day conference to encourage parents and family members to help their loved ones with developmental disabilities to gain employment.
Old Business	None
New Business	<p><u>Executive Session (Executive Director Evaluation Process)</u>: Melicia Levron At 7:05 pm, Mr. Gordon Landry entertained a motion to move into Executive Session to discuss the Executive Director's Evaluation Process, seconded by Ms. Karen Lentini, motion carried. At 7:20 pm, Ms. Karen Lentini entertained a motion to move back into Regular Session, seconded by Mrs. Lynne Farlough, motion carried.</p>
Views and Comments by the Public	None

Agenda Item	Action Recommended/Outcome
Consideration of Other Matters	<ul style="list-style-type: none">• Ms. Schilling reviewed the September Calendar of Events and Suicide Prevention information distributed.• Chairman Nicholas stated the next Board meeting will be held on Thursday, October 8, 2015 6:00pm, at the SCLHSA Administration Office, 521 Legion Avenue, Houma.
Adjournment	Motion to adjourn by Mr. Gordon Landry, seconded by Mrs. Karen Lentini, motion carried. Meeting adjourned at 7:30pm.